

Scrutiny Committee – 1st May 2012**12. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
01/05/12	District Executive reports for consideration	✓		Each month Scrutiny Committee considers and comments on all District Executive reports.	
01/05/12	To consider a draft guide for substitute members	✓		From May 2012, substitute members will be able to be appointed to attend Scrutiny Committee meetings when necessary in accordance with the procedures agreed by Full Council. It is possible that a substitute member may have limited experience of the Scrutiny function so a brief guide has been produced to support substitute members.	Emily McGuinness Jo Gale Scrutiny Managers
01/05/12	Portfolio Holder Presentation	✓		Councillor Tony Fife will be attending to give a short presentation on his Portfolio Areas of Community Safety and Yeovil Vision focussing on the priorities and challenges for his Portfolio over the coming 12 months.	Cllr Tony Fife, Portfolio Holder for Yeovil Vision and Community Safety
06/06/12	District Executive reports for consideration	✓		Each month Scrutiny Committee considers and comments on all District Executive reports.	
06/06/12	To consider the recommendations of the Social Housing Fraud Task and Finish Review	✓		A Task and Finish Review was established in October 2011 to look at the SSDC approach to tackling Social Housing Fraud.	Emily McGuinness, Scrutiny Manager Cllr John Calvert, Review Chairman
06/06/12	Portfolio Holder Presentation	✓		Councillor Jo Roundell Greene will be attending to give a short presentation on her Portfolio Areas of Environment and Economic Development focussing on the priorities and challenges for his Portfolio over the coming 12 months.	Cllr Jo Roundell Greene – Portfolio Holder - Environment and Economic Development

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06/06/12	Temporary Accommodation Strategy	✓		At the Scrutiny Committee meeting on 29 th November, members requested a six-monthly update report on the strategic actions contained within the Temporary Accommodation Strategy.	Colin McDonald, Corporate Strategic Housing Manager Ric Pallister – Portfolio Holder - Leader, Strategy and Policy
06/06/12	Selection of Items for the Work Programme	✓		Members will be asked to consider which items to include in the Scrutiny Work Programme using the Scoring Methodology.	Jo Gale Emily McGuinness Scrutiny Managers
April 2013	Update report on the site management of the Gypsy Park Homes at Ilton and Tintinhull	✓		At the Scrutiny Committee meeting on 28 th February 2012 members received an update on the management of park home sites and requested a 12 monthly report on this issue.	Steve Joel, Assistant Director (Health & Well being) Ric Pallister – Portfolio Holder - Leader, Strategy and Policy
TBC	Monitor the implementation of the recommendations of the HomeFinder Somerset Review	✓		To give Scrutiny members an opportunity to ensure their recommendations as accepted by the HomeFinder Somerset Board are being implemented as stated.	Jo Gale Scrutiny Manager Ric Pallister – Portfolio Holder - Leader, Strategy and Policy
TBC	Impact of Localism Act	✓		Now that the Bill has received Royal assent, the committee will have the opportunity to consider what measures have been put in place to ensure the Act is effectively delivered.	Ian Clarke – Assistant Director – Legal Corporate Services and Monitoring Officer.

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TBC	Review of Capital Strategy	✓			

Task & Finish Reviews

Date Commenced	Title	Members
October	Social Housing Fraud - Final report to be considered in June	John Calvert – Review Chair Cathy Bakewell Marcus Fysh Dave Greene Derek Yeomans Kim Turner
October	Review of the Implementation of the recommendations of the HomeFinder Somerset Review	Carol Goodall – Review Chair
December	Review of Member representation on Outside Organisations	Martin Wale – Review Chair Carol Goodall Dave Bulmer Colin Winder Gina Seaton Sue Osborne
March	Housing and Council Tax Benefits	Carol Goodall – Review Chair Dave Bulmer Sue Osborne Jenny Kenton David Norris David Recardo Colin Winder